**附件1**

**会 议 回 执**

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| --- | --- | --- | --- | --- | --- |
| **单位** |  | | | | |
| **姓名** | **性别** | **职务** | **联系方式**  **(手机)** | **是否**  **住宿** | **房间类型（单间或标间）** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **到达时间（车次/航班）** |  | | **离开时间（车次/航班）** |  | |